

NORTH TEXAS STATE FAIR AND RODEO

AUGUST 19 – 27, 2011

**BOOTH
NUMBER**

COMMERCIAL FOOD VENDOR

CONTACT INFORMATION

COMPANY NAME: _____

CONTACT NAME: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

PHONE: _____ CELL: _____

E-MAIL : _____ FAX : _____

BOOTH INFORMATION

Please List specific items that are to be sold or given away. **(Items NOT listed on this application may NOT be sold or given away without prior approval from Fair Management.)** The North Texas State Fair Association reserves the right to limit duplication of items and/or delete questionable items to be sold and/or given away. PHOTOS MUST ACCOMPANY APPLICATION TO BE CONSIDERED. **ALL FOOD VENDORS ARE RESPONSIBLE FOR SECURING A HEALTH PERMIT THRU THE CITY OF DENTON. (940) 349-8341 NO LATER THAN AUGUST 1, 2011.**

Premium Outside Space **\$65.00 a front foot (minimum 12 feet)** Includes 2 Vendor Passes and 1 Parking Pass
Space Charge: _____ X \$65.00/ft. = \$ _____ Elect.: _____ amps + _____ volts = \$ _____ Electrical needs
Extra Passes Required: _____ X \$54.00 (Vendor Pass) or _____ X \$6.00 (Daily Pass) Parking: _____ X \$30.00

TOTAL DUE
(Including Space, Electrical Needs, Extra Passes, etc)

Water available on limited areas of grounds. See General Instructions for other Electrical Costs

This application is not a contract, nor does it guarantee space. \$250.00 down payment, completed application, and photos are required before even being considered. If selected a booth number will be assigned to you and a confirmation sent. Upon acceptance, you **must** submit a copy of your Certificate of Liability Insurance, with a minimum coverage of \$1,000,000. Arrangements can be made with the North Texas State Fair Association for Insurance. **ACCOUNT BALANCE MUST BE PAID IN FULL AND INSURANCE CERTIFICATE RECEIVED BY JUNE 1, 2011 , OR SPACE WILL BE RELEASED.**

I acknowledge that I have received and read the policies and general information governing Commercial Exhibitors and the use of the premises of the North Texas State Fairgrounds. By signature, applicant agrees to abide by the rules, regulations, and policies of the North Texas State Fair and Rodeo, and the North Texas State Fair Association.

Agreed on the _____ day of _____ 2011. Lessee: _____

Signature: _____ Legible PRINTED name _____
Phone: _____

FOR OFFICE USE ONLY

Down Payment Received: _____	Form of Payment _____	Date _____
Final Payment Received: _____	Form of Payment _____	Date _____
Credit Card _____	Exp _____	
Insurance (NTSF- \$85.00) _____ Pd _____	Ordered _____	Received _____
Additional Passes (Parking) # _____ /\$ _____	(Vendor) # _____ /\$ _____	
Electrical – Needs _____	/Amount Due _____	/Waiver Rcvd _____
Rules, Regulations, and Policies signed and received _____	Indem. Agreem't _____	
Health Permit Acquired _____	Other _____	
TOTAL DUE _____	FORM OF PAYMENT _____	DATE _____

**NORTH TEXAS STATE FAIR and RODEO
FOOD VENDOR, INSIDE AND OUTSIDE COMMERCIAL EXHIBIT
RULES AND REGULATIONS**

1. It is mutually agreed and made a part of this contract that the exhibitor shall in all respects comply with the rules and regulations of the North Texas State Fair and Rodeo, the policies of the North Texas State Fair Association, the laws of the State of Texas, and the City of Denton, Texas.
2. The space is described in this contract must be used for only the purpose described under "Space". Nothing may be sold or given away from a rented space, booth or concession unless provided for in the contract or cleared through Fair Management. No part of any space under contract may be transferred or sublet to another party
3. Exhibitors must conduct business only in the area contracted for and will not be permitted to distribute advertising material at other locations on the grounds. The distribution of handbills, fliers, and heralds will NOT be permitted under any circumstances, outside your contracted area. Begging, soliciting, singing, public, or loud speaking is prohibited, unless authorized by Fair Management. TV's and Radios must be maintained at a volume that is not boisterous. **SIGNAGE MUST BE ATTACHED TO TRAILER OR DISPLAY. Tent signs or other forms of advertising are not allowed outside your designated space.**
4. No item may be sold if that item has been contracted on an exclusive basis or item is not listed on contract.
5. Exhibits must be of sound and attractive construction and must not deface or mall walls, ceilings, or floor of exhibit area. No one will be able to operate combustible engines. It is the responsibility of the exhibitors to keep their booth space neat and clean. Tables must be covered or professionally draped. Arrangements for table, table skirts, and chairs **MUST** be made through the Convention Decorator Service of the North Texas State Fair and Rodeo. **NORTH TEXAS STATE FAIR AND RODEO DOES NOT SUPPLY TABLES, TABLE SKIRTS, AND CHAIRS.**
6. Exhibits must be arranged so as not to create any obstruction to the view of the other exhibitors/exhibits and create a hazard. Displays cannot extend beyond the footprint boundaries of the next booth. The tacking, posting, or placing of advertising outside of the contracted space will NOT be permitted. Nothing may be attached to the ceiling. North Texas State Fair Management, its Committees and/or its agents will have final judgment on all matters, including, but not limited to view obstruction and traffic flow.
7. Crepe Paper or highly flammable materials are not permitted.
8. All improvements on said space shall be done at the expense of the exhibitor, subject to the approval of the North Texas State Fair Management. Unless otherwise provided for, all improvements must be removed no later than Sunday, August 28, 2011. Failure to do so will result in removal at exhibitor's expense.
9. All applications and contracts for utilities must be made with Fair Management. All installment costs will be borne by the exhibitor. The erection of antennas or any similar instruments on the roof of the building must be cleared thru Fair Management.
10. It is required that booths will be set up by 5:00pm on Friday, August 19, 2011. Otherwise all moneys will be forfeited and booth will be leased to an alternate. Building will be available for set up on Thursday, August 18, 2011 from 9:00am to 7:00pm. Set up prior to Thursday, August 18, 2011 must be arranged thru Fair Management.
11. Booths are required to be manned and maintained from opening until closing. Commercial Exhibit Building Hours are attached. Check out time is 11:30pm on Saturday, August 27, 2011. **FAILURE TO COMPLY WILL RESULT IN LOSS OF SPACE FOR FUTURE EVENTS.**
12. Security will be on the grounds, but each exhibitor is advised to protect his or hers property. The North Texas State Fair Association, the North Texas State Fair and Rodeo, and/or its agents, will not be responsible for any losses and/or damages.
13. It is understood and agreed that, in no case, shall the North Texas State Fair Association, North Texas State Fair and Rodeo, its Directors, Staff, Management, Officers, members nor volunteers be held responsible for any loss, damage, death, or injury of any character or injury of any character to any person animal, or article while same is on the Fairgrounds, or at any time or place.
14. The North Texas State Fair Association reserves the right to accept or reject **unconditionally** any contract for exhibit space. The Association also reserves the right to cancel a contract and have the property of the exhibitor removed from the premises, at any time. If, in the Management or its agents judgment, the business or activities of the exhibitor is deemed questionable, anything less than congenial, or not as represented, Management can have exhibitor removed from the premises.
15. **CANCELLATION POLICY: A Cancellation fee of \$50.00 will be deducted from all refund requests prior to June 1, 2011. There will be NO REFUNDS, FOR ANY REASON, after June 1, 2011 (Including inclement weather, applicant no-shows, or booth closing for non-compliance). Failure to respond to appropriate deadlines will result in cancellation of booth and forfeiture of down payment.**

I have read, understand, and agree to abide by the rules and regulations of the North Texas State Fair and Rodeo, The North Texas State Fair Association, its Management, and its agents and the policies, information and terms of this contract.

Signature

Printed Name/Booth #

Date

NORTH TEXAS STATE FAIR AND RODEO COMMERCIAL EXHIBIT INFORMATION

COMMERCIAL EXHIBIT BUILDING HOURS:

August 19 (Friday) 6:00pm – 11:30pm
August 20 (Saturday) 1:00pm – 11:30pm
August 21 (Sunday) 1:00pm – 10:30pm
August 22 (Monday) 6:00pm – 10:30pm
August 23 (Tuesday) 6:00pm – 10:30pm
August 24 (Wednesday) 6:00pm – 10:30pm
August 25 (Thursday) 6:00pm – 10:30pm
August 26 (Friday) 6:00pm – 11:30pm
August 27 (Saturday) 1:00pm – 11:30pm

Building will be open 30 minutes early for Exhibitors to set up.
Exhibitors may NOT leave before 11:30pm on Sat. 8/27/11.
**ABSOLUTELY NO VEHICLES WILL BE ALLOWED NEAR
BUILDING FOR LOADING AND UNLOADING DURING FAIR
HOURS.**

INSURANCE:

All Commercial Exhibitors are required to carry a Certificate of Liability Insurance for \$1,000,000., listing the North Texas State Fair Association 2217 N. Carroll Blvd. Denton, TX 76201, as additional insured. We can provide Insurance at an additional cost of \$85.00 as a service of this event. Please let Fair Management know at time of application.

ELECTRICAL:

One (1) 110 volt – 20 amp is included. Additional Hook-up is \$30.00 per hook up and \$1.00 per amp. 220 volt is \$100.00 per hook-up and \$1.00 per amp. (Example: 110 + 50 amps = \$80.00 additional cost)
SPECIAL ADAPTERS, AND OR OTHER REQUIREMENTS MUST BE SUBMITTED WITH APPLICATION.

SPACE COSTS:

Outside Booth Space in all areas (EXCLUDING PREMIUM SPACE) is \$40.00 per front foot – Minimum 10 feet. Premium Space is \$65.00 a front foot – Minimum 12 feet. **All measurements must include trailer tongue. SPACE IS VERY LIMITED. ONCE ASSIGNMENTS ARE MADE THERE WILL BE NO CHANGES—NO EXCEPTIONS.**

Please make sure you understand all rules, regulations, policies, and locations of booths before signing contract.

CREDENTIALS AND PASSES:

Credential will be picked up at check in on Thursday, August 18th from 9:00am – 7:00pm, in the Commercial Exhibit Building. Any additional Vendor Passes or Parking Passes must be ordered and paid for at check-in. Additional Vendor Passes are \$6.00 per day per pass or Season Vendor Pass for \$54.00. Additional Vendor Parking Passes are \$30.00. **Passes will return to full price after 5:00pm – August 19, 2011 \$12.00 per day \$108.00 Season \$45.00 Parking**

Please make sure you have all the extra credentials you need prior to 5:00pm August 19, 2011.

GENERAL INFORMATION:

Website: www.ntfair.com
Address: (Mailing) P.O. Box 1695 Denton, Texas 76202
(Physical) 2217 N. Carroll Blvd. Denton, Texas 76201
Phone: (940) 387-2632
Fax: (940) 382-7763

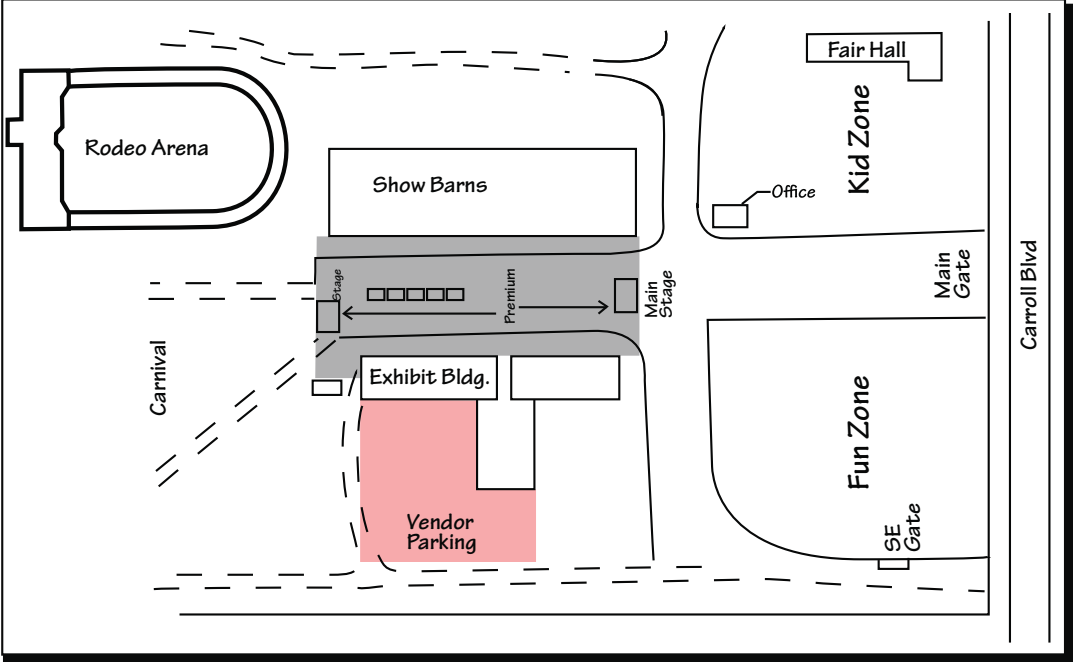
FAIR HOURS:

Friday - August 19 th	6:00pm – 1:00am
Saturday – August 20 st	1:00pm – 1:00am
Sunday – August 21 nd	1:00pm – 11:00pm
Monday – Thursday	6:00pm – Midnight
Friday – August 26 th	6:00pm – 1:00am
Saturday – August 27 th	1:00pm – 1:00am

Grounds Layout

Shaded Area is considered Premium Space at \$65.00 per front foot – minimum 12 feet. This space is primarily reserved for Food Vendors

Other Space is \$40.00 a front foot - minimum 10 foot.



83rd NORTH TEXAS STATE FAIR and RODEO
August 19 – 27, 2011

PARTICIPANT INDEMNIFICATION AGREEMENT

For and in consideration of being a participant in the North Texas State Fair and Rodeo, I _____, the undersigned, agree to completely and wholly release, indemnify, and hold harmless the North Texas State Fair Association, it's members, agents, volunteers, independent contractors, employees, and all persons associated with them, from any and all claims, damages, courses of action of any kind whatsoever, statutory or otherwise, personal injury, including death, property damage, lawsuits, and judgments, including court costs, expenses and reasonable attorney's fees and all other expenses resulting directly or indirectly from the activities, programs, and events including without limitation, the activities of the exhibitor, vendor, or entertainer of the North Texas State Fair and Rodeo in Denton Texas.

It is the understanding of all parties that this indemnification agreement shall apply whether or not the claims, damages, causes of action, personal injury, deaths, property damage, lawsuits, judgments, court costs, attorney's fees, or any other expenses arising directly or indirectly from the negligence of whatever nature, omissions, willful or international acts of exhibitor, vendor, or entertainer or their officers, agents, employees, independent contractors, volunteers, other representatives, invitees, licensees, or guests.

The individual whose signature appears below affirms that they are duly authorized to execute the Agreement on behalf of the firms, corporations, partnerships, or other entity who is the exhibitor, vendor, or entertainer.

Signature

Date

Print Name and Business/Organization Name

**NORTH TEXAS STATE FAIR AND RODEO
ELECTRICAL WIRING WAIVER**

For and in consideration of being a participant in the North Texas State Fair and Rodeo, I _____, the undersigned, agree to completely abide by the rules and regulations of this event. I understand that it is my responsibility to supply the necessary adapters to coordinate with a 20 amp or 30 amp receptacle. If I do not supply the accurate adapter and it is deemed necessary, I agree to allow the North Texas State Fair and Rodeo Electricians to wire my unit directly into the electrical panel. This process often requires the removal of the original plug. Should this process be performed on my unit, I understand that the North Texas State Fair and Rodeo, The North Texas State Fair Association, nor its agents are not responsible for the replacement of the original plug. Any and all expenses will be incurred by _____, the undersigned.

It is the understanding of all parties that this waiver shall apply whether or not the claims, damages, causes of action, personal injury, property damage, lawsuits, judgments, court costs, attorney's fee or any other expenses may arise from this process. I fully understand the risks involved and I agree to hold harmless as well as give my permission, **without reservation**, to the North Texas State Fair and Rodeo Electricians to perform the necessary electrical modifications that will enable me to fully participate in this event.

The individual whose signature appears below affirms they are authorized to execute this agreement on behalf of the firm, corporation, partnership, and/or entity they represent.

I have read and fully understand all the terms and agreements of this waiver.

Signature

Printed Name

Date

Company Name

Booth Number and Location



Consumer Health Division 221 N. Elm St. Denton, Texas 76201 Office 940.349.8360 Fax 940.349.7208

TEMPORARY FOOD ESTABLISHMENT APPLICATION

PERMIT # _____

FEE: \$20.00

THIS APPLICATION MUST BE RECEIVED AND PAID FOR BEFORE 12:00 P.M. AT LEAST ONE BUSINESS DAY PRIOR TO THE EVENT

PLEASE PRINT AND FILL IN ALL INFORMATION:

VENDOR/BOOTH NAME: _____

NAME OF EVENT: _____ SETUP TIME FOR INSPECTION: _____

LOCATION AND DATES OF EVENT: _____

VENDOR OWNER'S NAME _____

VENDOR OWNER'S PHONE # _____ ADDRESS _____

LIST ALL MENU ITEMS TO BE SERVED. CHANGES FROM WHAT APPEARS ON APPLICATION MUST BE SUBMITTED TO THE CONSUMER HEALTH DIVISION PRIOR TO THE EVENT

Food item:	Food Purchased from:
1) _____	_____
2) _____	_____
3) _____	_____
4) _____	_____
5) _____	_____

NOTE: NO HOME PREPARATION OR STORAGE OF FOOD AT HOME IS ALLOWED

Any food items served with approval of the Consumer Health Division may result in the suspension of your temporary food permit.

List foods that you will be preparing on site and the type of equipment you will provide to maintain proper temperature control:

- 1) Cooking Equipment: Electrical Charcoal Propane Other _____
- 2) Cold Holding Equipment: Electrical/Mechanical other – describe _____
- 3) Hot Holding Equipment: Electrical other – describe _____

BOOTH REQUIREMENTS THAT MUST BE IN PLACE BEFORE PERMIT WILL BE ISSUED APPEAR ON SECOND PAGE

I acknowledge receipt of a copy of the food booth requirements and understand that failure to comply with the City of Denton Ordinance may result in citations for violations and/or closure of the booth until violations are corrected; _____ DATE: _____

TEMPORARY FOOD SERVICE ESTABLISHMENT REQUIREMENTS

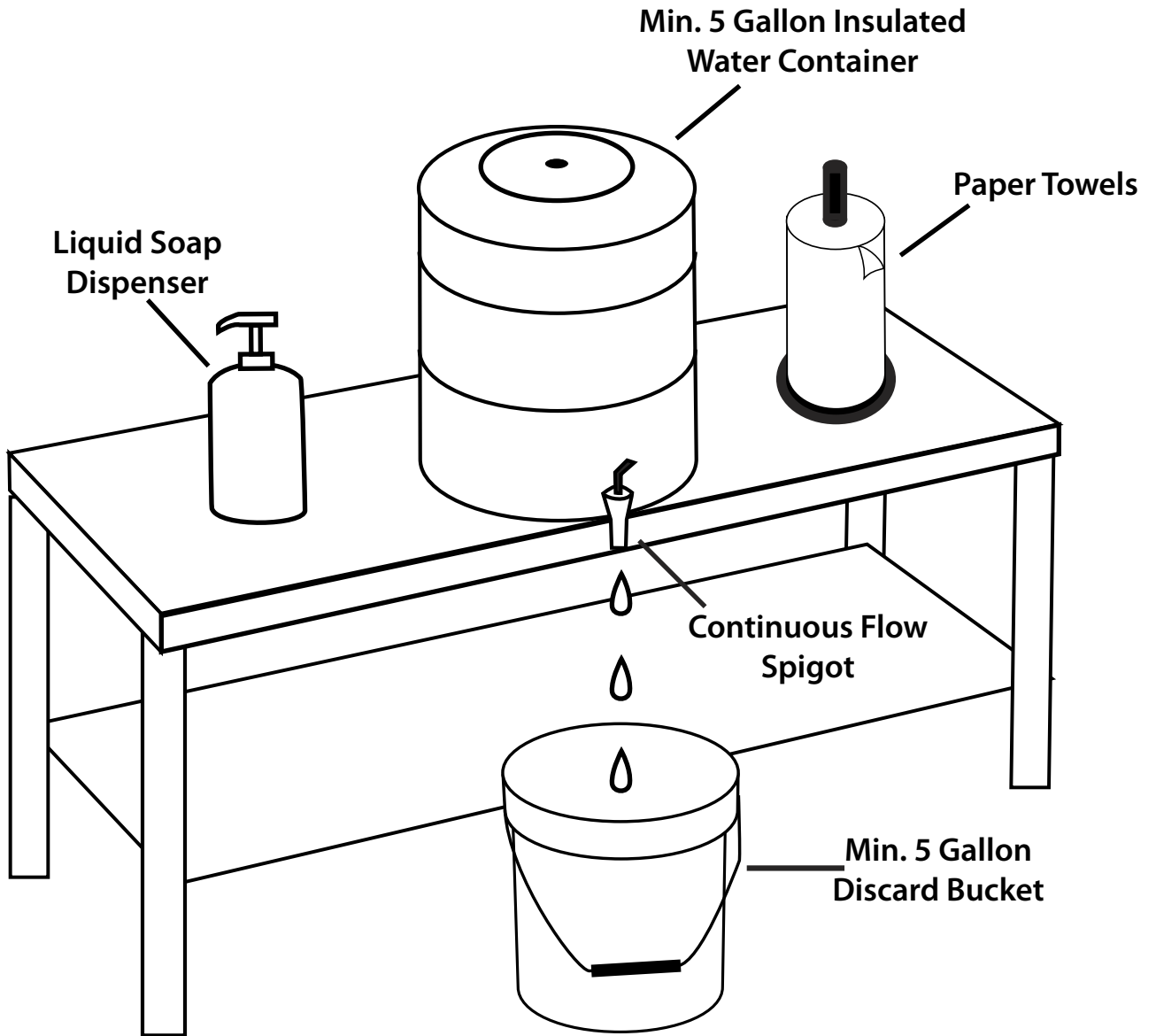
YOU MUST HAVE THE FOLLOWING ITEMS AT YOUR BOOTH BEFORE YOU WILL BE ISSUED

A PERMIT:

- 1) **Only approved food products will be permitted.** Home preparation or storage of food in the home is not allowed. All condiments, including relish, catsup, etc. available for customers must be in single service packets or dispensed from sanitary dispensers. Single service plates and utensils must be provided.
- 2) **All perishable food products must be maintained under proper temperature control:** Hot Food: 135 degrees or hotter Cold Foods: 41 degrees or colder A thermometer to check internal temperatures of foods is required (0-220 degrees F).
- 3) **Foods shall be protected at all times.** Booths are to be enclosed or covered with a tent. Open or unprotected displays of food will not be allowed. All food and food supplies are to be six inches (6”) off the ground.
- 4) **Ice used for human consumption must be stored properly:** separate from ice used to refrigerate food, drink bottles or cans.
- 5) **All employees shall:** a) Wear clean clothes and effective hair restraints. b) Wash hands with soap and water as frequently as necessary to keep them clean, even though disposable gloves may be used c) Use disposable gloves, papers or utensils when handling food.
- 6) **Eating, drinking, and/or the use of tobacco in all forms is prohibited in food preparation or service areas. Drinks are allowed only if they have a lid and straw.**
- 7) **Have three (3) containers available for the following uses of water:**
 - 1) Soapy water for washing utensils or anything that needs washing
 - 2) Rinse water for rinsing utensils
 - 3) Water that has bleach (1 tablespoon of bleach to 1 gallon of water) or other sanitizer.
- 8) **Have a five (5) gallon insulated container with a spigot for hand washing; provide liquid soap and paper towels.**
- 9) **Have available lotion hand sanitizer or gloves for use with ready-to-eat foods.**
- 10) **All trash must be contained in leak-proof, non-absorbent containers lined with plastic bags and covered.**
- 11) **Toxic items must be properly labeled and stored away from food or food supplies**

**** Please note: your health permit will be delivered to you during inspection****

Temporary Handwashing Station



Required in Each Food Booth